

Action Note

Consultative Committee with Parents

6pm, Wednesday 7 June 2023

Virtual Meeting held by Microsoft Teams

Present

Councillors Griffiths (Convener), Burgess, Jones and Key.

In Attendance

Parent/Carer Representatives

Alex Ramage

Sarah Scott

Melissa Wilson

Jennifer Graham

Council Officers

Lynn Paterson, Senior Education Manager, Children, Education and Justice Services

Arran Finlay, Senior Education Officer Children, Education and Justice Services

Stephen Kelly (Senior Education Manager, Children, Education & Justice Services)

Lorraine Cusack (Head Teacher of Granton Primary School)

Apologies

Councillor Kumar

Councillor Davidson

Naomi Barton

Lorna French

	Subject	Decision/Action	Action Owner
1.	Welcome by Convener	Noted.	
2.	Declarations of Interest	None.	Committee Services
3.	Terms of Reference	<p>To confirm the Terms of the Reference as follows:</p> <p>The Consultative Committee with Parents is a forum which:</p> <ul style="list-style-type: none"> • Provides a collaborative, solution-oriented discussion and consultation space with parents and carers on local and national issues • Provides a parent/carer perspective to inform local and national level • Makes a recommendation to the Council on the appointment of a parent representative (non-voting) to the Education Children and Families Committee • Ensures parent groups ie National Parent Forum and Connect are represented • Communicates with locality groups and the wider Parent Councils. 	Committee Services
4.	Note of Meeting of the Consultative Committee with	Approved as a correct record subject to the amendment of Sarah Collins to Sarah Scott in "Those in Attendance."	Committee Services

	Parents of 10 May 2023		
5.	Executive Director's Update	<p>1) To note the verbal update.</p> <p>2) To note that in the Absence of Lorna French, Alex Ramage provided a verbal account of the meeting of the Education, Children and Families Committee of 6 June 2023 as that was normally be covered by the Director's Report.</p> <p>3) To note that there was report on proposals to move the Gaelic Implementation Steering Group to the Policy and Sustainability Committee, that was put on hold as insufficient notice had been given, but in future, it would be ensured that a full briefing would be given.</p> <p>4) To congratulate the 3 young people from Hope Cottage Nursery who won an award at the ECF Committee on 6 June 2023.</p>	<p>All members.</p> <p>Alex Ramage</p> <p>Councillor Griffiths</p> <p>Lynn Paterson.</p>
6.	Edinburgh Learns Updates – Learning Together	<p>1) To note the update.</p> <p>2) To note the need to invite more parents onto school boards.</p> <p>3) Members to link in with Lorraine Cusack (HT of Granton PS) to take forward any suggestions to reach out to all parents to encourage them to attend school board meetings.</p> <p>4) To note the need to collect data on which schools had not</p>	<p>All members.</p> <p>Lorraine Cusack/All members.</p>

		<p>been represented on school boards and how parents could be encouraged to attend meetings and make them relevant to parents.</p> <p>5) To consider the possibility of using one of the meetings of the CCWP to find a solution to this problem.</p> <p>6) To note that the Welcome Pack was a useful tool for Parent Councils.</p> <p>7) To take forward some of the ideas from members to encourage greater parental involvement and re-shape them for the next meeting of the CCWP.</p> <p>8) To check out the work by the group in Corstorphine on parental engagement and determine if there was any more learning to be gained from this.</p>	<p>All members.</p> <p>All members</p> <p>Jennifer Graham /All members</p> <p>Lynn Paterson/Lorraine Cusack</p> <p>Arran Finlay /Lorraine Cusack</p>
6.	Response to the National Discussion	<p>1) To note the update.</p> <p>2) To note that a summary version of the National Discussion would be provided for the meeting and a full presentation would be shared with members at a later date.</p> <p>3) To provide an update to members on the timescale for the Implementation Report on the re-organisation of Education Scotland, when it had been established.</p> <p>4) Stephen Kelly to e-mail the presentation to Committee Services to be circulated to members.</p>	<p>Stephen Kelly</p> <p>Stephen Kelly</p> <p>Stephen Kelly/Blair Ritchie</p>

		5) Arran Findlay to put slides on the Parental Engagement Download Section to allow parents greater access.	Stephen Kelly/Arran Finlay
7.	Update from Connect Representative	1) To note that there was nothing to report. 2) To ensure that dates were set for future meetings of the CCWP to help members to attend meetings.	Councillor Griffiths
8.	Update from National Parent Forum Representative	1) To note that there was nothing to report. 2) That there would be a standing item on agenda for locality issues, and localities should be contacted and asked what issues they wanted to raise.	Councillor Griffiths/All members.
9.	Dates of Next Meetings	Wednesday 11 October 2023 – 6pm – by Teams Wednesday 6 December 2023 – 6pm – by Teams Wednesday 13 March 2024 – 6pm – by Teams Wednesday 15 May 2024 – 6pm – by Teams	

